

Affordable Care Act Playbook

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The Affordable Care Act Playbook provides information on what the Affordable Care Act is, outlines requirements and tools, and provides a schedule of upcoming webinars.

Affordable Care Act Processing Important Dates

Filing of Forms 1094-B and 1094-C (transmittals with statements) with the IRS by February 28, 2023, or March 31, 2023, if filing electronically.

- Extension can be requested by using Form 8809 with the IRS.
- The threshold for mandatory electronic filing with the IRS is 250 returns.

There is an automatic 30-day extension from January 31, 2023 to March 2, 2023 for furnishing Forms 1095-B and 1095-C (statements) to individuals.

Our Affordable Care Act Solution

We are targeting to begin release of the Springbrook Cloud hosted ACA processing solution for the next filing year the week of December 12th, 2022.

Springbrook offers two solutions for Affordable Care Act processing:

1. For agencies whose Springbrook application is hosted in our cloud the Affordable Care Act process is available in the cloud hosted Payroll solution and has a direct connection to import data into the Affordable Care Act process through a generate step.
2. For agencies whose Springbrook application is self hosted, and for those using KVS or SoftRight, we offer the option to access a cloud hosted Payroll solution with the Affordable Care Act process through which an import step can be used to bring in data exported from the local software.

Affordable Care Act Solution for Springbrook self hosted, KVS, and SoftRight

Access

- For prior year Springbrook Enterprise self-hosted, KVS, and SoftRight Payroll clients you will receive a direct email to your target user from drea.terraccina@sprbrk.com when your cloud environment is ready. We will only automatically provide the solution for the next filing year if specific usage criteria was met in the prior year (ran forms process).
- Please submit a request to our support team if you would like to use our solution and did not use it in prior years.

Tools

For Springbrook self hosted, KVS, and SoftRight agencies who use the Springbrook Affordable Care Act cloud application there are options available to you to obtain the data you will need to export from your local software and import into the cloud solution.

- KVS <https://kvshelp.springbrooksoftware.com/a/1365180-affordable-care-act-kvs>
- SoftRight <https://kvshelp.springbrooksoftware.com/a/1493947-affordable-care-act-softright>

- Springbrook Enterprise <https://enterprisehelp.springbrooksoftware.com/a/1493575-aca-data-acquisition-for-springbrook-enterprise-clients>

Webinars

Below is the webinar schedule for 2022 / 2023. The webinars will be hosted in Zoom. Each session has a registration link which will provide you with the connection information and an option to add the event to your calendar. Pre-registration is recommended, but not required. You can use the registration link to access the already in progress meeting. Please plan to get on the Zoom meeting at the start time. Our presenter will start on time. These sessions will be recorded and posted on the [Seasonal Education page](#) for those who cannot attend.

- Getting ready for Affordable Care Act reporting Dec 21, 2022 10:00 AM Pacific
https://us02web.zoom.us/webinar/register/WN_8v57SEUKSXSwr_W9Yq7qCA
- Springbrook Affordable Care Act Processing Jan 4, 2023 10:00 AM Pacific
https://us02web.zoom.us/webinar/register/WN_231b35kMQUK7jSmUYlrzSA

Documents & Training Materials

- ACA Videos and Articles <https://enterprisehelp.springbrooksoftware.com/m/107867>